


Attitude Academy Interview Handling Skills



JOB SKILLS



 **Attitude**

THE WORLD OF PROFESSIONALS
AN ISO 9001 : 2008 COMPANY



**If Opportunity
Doesn't Knock,
Build a Door.**

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5 reasons why you are getting rejected for jobs

Employers list job requirements when they advertise open positions for a reason. They have determined that those skills are necessary for that particular job. If you're applying for a job and getting rejected time after time that means you are not qualified for the job. You may feel like you're raising your chances of landing a position by blindly applying to everything on your radar, but you're actually wasting valuable time and energy. Recruiters only hire the person who is the best qualified applicant for the job.

For most jobs, hiring managers have a good selection of qualified candidates and aren't interested in those who don't have the qualifications. Here are reasons why you could

1. Short on skills

If you don't have the skills and qualifications the employer is seeking, think twice about submitting an application. Many job postings list the skill set required for the position, and if you don't have at least most of them you won't be considered.

2. Short on connections

For some jobs, especially sales, you'll be expected to have a network of contacts and clients that you can tap. Be sure that you have the client base or connections you'll need to be successful on the job.

3. Lack of work experience

Most employers require a certain amount of experience when seeking applicants. That information should be clearly listed in the posting. If you're close you might be considered but if you fall significantly short you won't be.

4. The job or company isn't a fit

Sometimes, the job or the company simply isn't a match for what you want for your next job. It could be that you don't have the job requirements or that you have a different concept of work than the company does.

5. Short on educational requirements

In some cases, employers list educational requirements. You'll need to meet those requirements in order to be chosen for an interview.

Didn't get the job? How to survive rejection

This all may sound a little dramatic or a little familiar, but most of us have been rejected at one job interview or the other. Rejection at a job interview should be handled normally without exaggerating, for you never know what the destiny has in store for you.

Here are a few tips on how you should deal with the rejection, and move on to better, brighter things be rejected for the job right away:

1. Find ways to improve

If you went for an interview but didn't get the job, it's always a good idea to politely ask for feedback to help you for next time. Many interviewers are happy to provide this and you can always ask them to keep you in mind when a more suitable role comes up.

2. Never take it personally

It's easy to take rejection personally. But remember there are usually a variety of factors that play into a recruiter's decision-making process. From how well you'll fit into the team to whether or not the company can afford your salary.

3. Look at the positive side

The best way to deal with rejection is to keep a smile on your face. Turn each rejection into a learning opportunity and stay focused on your ultimate goal.

4. Keep learning and developing

Your confidence can take a hit when you get a rejection, so it's important to work hard at keeping your morale and motivation levels buoyant. Focus on your strengths and achievements and make a list so you'll be able to describe them with confidence and enthusiasm at your next interview. And every time you get a piece of positive feedback, add that to the list.

5. Search the perfect job perfectly

The job market is getting more competitive day by day. Be highly selective with where you apply. Don't be afraid to turn down opportunities pitched to you by headhunters and

So, don't give up, because your dream job could be right around the Corner.

Ways to rock an interview call

These days, interview call be either on phone, Skype or face to face. This is time when you must impress the interviewer. And as it is said, first impression is the last impression, you have a perfect chance to make your first lasting one.

Here are ways to rock the interview call:

1. Indicate that you ace the basics

The first thing that a HR or any other interviewee wants to check is your basics related to the job. For that, they can bring an expert on the interview panel or ask you some very quick but pertinent questions and you must show that you rule that domain.

2. Show that you are interested in the job

Recruiters will be delighted to know that you are strong skill-wise But you should also show your interest to them in equal measures. You need to show the recruiters that you are eager to learn and are enthusiastic about the job.

3. 'Strong culture fit' is a necessity

Getting a 'yes' on the question of can you do the job' is the best reply that a HR can get. But with this, there are a couple of more questions that should be given a positive response, 'will you fit around the workplace'. You can crack them knowing about the company's culture. Have a look at company's website, social media pages and its background, then think about how you can fit into it perfectly.

To conclude, interview is a science and also an art. Art is the skills you possess and how you present them in front of the interviewee. The science part includes the strategies that you need to play with to make a foot onto the job. This cheat sheet will help you make the best fit for the vacant seat in the office.

“Resources are hired to give results, not reason.”

A foolproof guide to ace telephonic interview

Phone interviews are conducted by hiring managers. This is conducted to determine whether the candidate is apt for the position. Phone interviews are also commonly used as first and second round interviews by employers. They are primarily designed to screen out candidates. It is also the typical first step for employers who are considering out-of-town candidates for senior level or executive roles. You can be rejected for the job right away:

Q.) Take me through your CV.

Right answer: Give a short description of your education or employment history. Most telephonic interviews are brief, so don't go into too much detail..

Q.) What do you know about the company?

Many employers ask this question to find out what your preparation skills are like.

Right answer: A short overview of the company, any memorable dates and a basic mission.

Q.) There seems to be a gap in your education/employment history. What were you doing during this time?

Right answer: Be as honest as possible here. If your break was due to personal reasons, then say that.

Q.) What were your main responsibilities in your last job?

The purpose of many telephone interviews is to find out if candidates can really back up what they say on their CV, especially when put on the spot.

Right answer: Position your answer to include what experience you have that makes you right for this position..

Q.) What salary are you looking for?

Speaking about salary can be awkward for some applicants, and during a telephone interview is no exception

Right answer: Give a broad salary range which you feel is realistic to the role, its responsibilities and your previous experience. Any further negotiations can be brought up later in the interview stage..

Why

Attitude Academy?

Attitude Academy has been incorporated to empower the current and the next generation employees to contribute in greater measure to their work, while finding personal success. Our continuing education services combine technical and instructional expertise, helping educators increase training delivery on business technology.

Attitude Academy are high quality training and placement institutes in India. delivers industry endorsed course content, scientifically designed teaching methodology, online assessment, certification and unmatched quality of placement and help students to benefits from its philosophy...the Power of Employability and thus bridge the gap between education and employment.

- **Getting trained at attitude would make you more employable because :**
- **ISO 9001 : 2008 Company**
- **One of the Finest Education Brands in North India**
- **Widest Range of Career Options**
- **Free Industry Readiness Programme with each Career Course**
- **100% Placement Assistance**
- **Life Time Placement Support**
- **Internship Programme for meritorious students**
- **On-line Knowledge Shairng**
- **e-Library**
- **24x7 Web-based stident support system**
- **Regular Seminars/ Workshops**
- **Well Researched Study Materials**

Classroom Training

(govt. recognized certificate)

e-Books/Videos 100% Placement



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