



# ONLINE CLASS SCHEDULE

## MIS & BOC

DATE	DAY	TIME	TOPIC
07-05-2020	THU.	11:00 TO 12:30	TEXT & DATE/TIME FUNCTIONS
09-05-2020	SAT.	11:00 TO 12:30	FINANCIAL FUNCTIONS
11-05-2020	MON.	11:00 TO 12:30	LOOKUP & REFERENCE FUNCTIONS
13-05-2020	WED.	11:00 TO 12:30	HOME TAB & INSERT TAB
15-05-2020	FRI	11:00 TO 12:30	IMPORTANT TOOLS IN EXCEL

**STAY HOME  
STAY SAFE**

**STUDENTS DON'T LET  
CORONAVIRUS  
STOP YOU FROM  
LEARNING GO DIGITAL**